

# BE GREAT!

## Boys & Girls Clubs of the Upstate's Volunteer Expectations Agreement

In order to help our kids BE GREAT, all Volunteers must be great role models.

- 1. BE PUNCTUAL.** Arrive to your designated site at the time you have signed up for and sign in and out each day. If you are going to be late, please contact the Club Director to let them know.
  
- 2. BE DRESSED APPROPRIATELY.** at all times:
  - Please dress respectfully.
  - Shirts should not be torn, tight, short or revealing. Shirts should not have any obscene logos or print.
  - Pants should fit appropriately, not too tight or sagging. No holes, rips or tears.
  - Sneakers or comfortable shoes should be worn. No sandals or open toe shoes.
  - No hats are to be worn in the school.
  
- 3. BE POSITIVE, POLITE AND PROFESSIONAL.** with Club members, BGC staff, school staff, volunteers, other AmeriCorps members, and parents:
  - SMILE-remember we are the POSITIVE place for kids.
  - Do not touch Club members or anyone unless to prevent injury to themselves or others or help them. No horse playing or letting members sit on your lap.
  
- 4. BE ENGAGED.** the entire time you are at the Club should be spent making a positive impact on our members.
  - Interact with members. Be active; circulate among your group.
  - No cell phone use (talking or texting) with the exception of emergencies.
  - DO NOT use computers for personal entertainment or social networking.
  - Do not work on your own homework or anything else not Club related during work hours.
  - Do not eat meals at the Club unless it is a scheduled Club dinner. Some of our partner schools only allow eating and drinking in designated areas.
  - Remember we are a youth development program and not a daycare.
  - If an activity is completed before the scheduled time, you can be creative and add on to the activity in a way that engages members. *We openly accept your suggestions to make our activities more fun and engaging!*
  
- 5. BE CARING.** Greet members when you see them or when you meet their group each day. Call them by their name and ask how their day was.

**6. BE AN ADVOCATE.** Boys & Girls Clubs depends on donations and volunteers.

- When speaking about Club members or your experience in the Club with others avoid using the term “at-risk.” All kids face challenges, some more than others, but in the Club kids are just kids. We are here to help them BE GREAT.
- As a volunteer, other people will take what you say about Boys & Girls Clubs seriously. We need more people to know about our work with children and know how they can help.
- Recruit other volunteers; ask people to support the cause. The website is there for both purposes. [www.begreatupstate.org](http://www.begreatupstate.org)
- Like our organization Facebook page and share our stories with your FB friends.

**7. BE A SPECIALIST.** Do you have a special talent or past experience that the kids would enjoy? Our five core program areas are Leadership, Education, Life Skills, Arts and Fitness. If you can implement a specific program, please discuss with your Club’s Director.

## **Please sign and Return to the CLUB DIRECTOR**

I certify that I have read, understand, and agree to the terms set forth in this policy of expectations. I further certify that I have received a copy of this policy. I acknowledge that being associated with the Boys & Girls Clubs of the Upstate through volunteering is an opportunity that may be revoked in the sole discretion of the organization for any reason. The relationship automatically terminates when I leave the organization. I realize that the Boys & Girls Clubs of the Upstate reserves the right to change this policy at any time.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Club Director’s Signature: \_\_\_\_\_